

To Members of the Climate and Ecological Emergency Committee

Cllr. David Adelson
Cllr. Doreen Pegg

Cllr. Ellie Beck
Cllr. Nigel Phipps

Cllr. Eamonn O’Nolan
Cllr. Martin Wilks

You are hereby summoned to **attend the meeting of the Climate and Ecological Emergency Committee** to be held at the **Shire Hall** on **Wednesday 2 September 2026 at 5.30pm**



Belinda Lloyd
Deputy Town Clerk
27th August 2026

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Woodbridge Town Council vision statement

The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.

We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.

Agenda

1. **Apologies**
2. **Declarations of Member Interests.**



WOODBIDGE TOWN COUNCIL

Town Clerk: Mr G E Diaper

Shire Hall, Market Hill, Woodbridge, Suffolk IP12 4LP

Telephone: 01394 383599 | Email: townclerk@woodbridge-suffolk.gov.uk | Website: woodbridge-suffolk.gov.uk

To receive any declarations of interest in respect of items on this agenda.

3. Requests for dispensations.

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. Public question time

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

5. To agree and approve the minutes of the meeting held 1st July 2026.

6. To appoint Non-Council Members to the Committee.

7. To receive quotes for the installation of Solar Panels on the Kingston Pavillion roof and the Long Shed at Whisstock's Place.

8. To discuss the option to take part in a Fireworks consultation.

9. To receive an update on the Greening initiative at Warwick Avenue and to discuss the email proposal from Cllr. Martin Wilks.

10. To receive a briefing paper from the Estates Manager regarding the IBC & irrigation (Bowls club)

11. To note the installation of the Bee Café planters at Kingston Playing Field.

12. To discuss the costs and delivery of a Tree and Water Butt giveaway.

13. Closure.

Item 6

To appoint Non-Council Members to the Committee.

The Town Council's Terms of Reference state that 'The Climate and Ecological Emergency Committee will additionally include up to six co-opted non-Councillor committee members'.

Section 102 (3) of the Local Government Act (1972) provides that a local council can appoint persons who are not its members to committees and sub-committees:

'other than a committee for regulating and controlling the finance of the local authority or of their area, may include persons who are not members of the appointing authority or authorities or, in the case of a sub-committee, the authority or authorities of whom they are a sub-committee'

Behaviour at meetings

Non-Council members are required to comply with the Council's Standing Orders and are subject the Council's Code of Conduct.

Voting rights

By virtue of s.13(1) and (7) of the Local Government and Housing Act 1989 ('the 1989 Act'), non-councillor members of committees and sub-committees do not have voting rights.

However, regulation 3 of The Parish and Community Councils (Committees) Regulations 1990 (SI 1990/2476) confirms that non-councillor members of committees and subcommittees have voting rights in respect of:

- the management of land owned or occupied by the council;
 - the functions of the council as a harbour authority (as defined in s. 57(1) of the Harbours Act 1964);
 - any function under s. 144 of the 1972 Act relating to the promotion of tourism;
- and
- any function under s. 145 of the 1972 Act relating to the management of a festival.

The term "management" does not include making decisions about the total amount of money which may be spent by the council in a financial year in respect of land or a festival.

The Council has taken the position that Non-Council members may vote on items which do not have a financial impact upon the Council and it's budget, and therefore cannot vote on

items which do require a financial decision to be made. It is proposed that this position is retained.

Non-Council appointments

At the end of the last Civic Term, the following individuals comprised the list of appointed Non-Council Members:

Rob Berry

Jane Healey

Jan Pulsford

Oscar Brennecke-Dunn

The remaining Non-Council members from last year have been asked to indicate by return to the Deputy Town Clerk if they wish to be considered for appointment to the Committee – responses will be uploaded in due course.

Oscar Brennecke-Dunn was appointed at the meeting on 3rd June 2026.

Appointment as a Non-Council member is for the duration of the current Civic Term (until May 2028); Non-Council members may resign at any time by emailing the Town Clerk. The elected members can vote to remove a Non-Council member at any time.

The elected members of the Committee are required to vote on the appointment of Non-Council members to the Climate and Ecological Emergency Committee.

Item 7

To receive quotes for the installation of Solar Panels on the Kingston Pavillion roof and the Longshed at Whisstock's Place.

Officers have made the following request to Baskett Electrical for updated quotes in relation the potential installation of solar panels on the Kingston Pavilion and Longshed, which separate the cost of battery provision from the actual panel installation:

We have received your quotes for the installation of solar panels and batteries at two locations: Kingston Playing Field Pavilion and The Long Shed at Whisstocks Place.

The Committee would now like to consider installing the solar panels first, with the batteries added at a later date. This would allow us to spread the cost across two financial years and make use of the available budgets in each year.

Please could you provide a breakdown for both locations showing the cost

These updated quotations are provided on SharePoint.

Should the Committee agree that the installation of solar panels at either or both locations be worthy of further consideration, in order to adhere to section 5.7 of the Council's Financial Regulations, two further comparative quotations must be sought:

For contracts below £30,000 including VAT the Clerk or RFO shall seek at least three estimates. Should three estimates not be forthcoming, the Council has discretion to waive this requirement.

Members are asked to receive quotes for the installation of Solar Panels on the Kingston Pavillion roof and the Longshed at Whisstock's Place.

Item 8

To discuss the option to take part in a Fireworks consultation.

Councillor Adelson received the following email from East Suffolk Council, members are asked to consider if they would like to collectively or individually respond to the consultation.

Dear member of the Greenprint Forum,

Hoping this finds you well,

At the national level, there is the following consultation and an opportunity for young people to get involved that we've become aware of that may be of interest to you or others in your networks, please feel free to share onwards as you please:

Open consultation on fireworks and pyrotechnics in the UK

The Office for Product Safety and Standards are seeking views on proposals to:

- restrict the availability of noisier fireworks to the general public, with louder products only available to professional users*
- add products deemed to be carrying unacceptable risks to the list of existing banned pyrotechnic products set out in regulation 33 of the Pyrotechnic Articles (Safety) Regulations 2015 (as amended) ("the 2015 Regulations") [\[footnote 3\]](#)*
- review the regulations for fireworks and pyrotechnic products currently classified as lower risk to better reflect the different levels of risk they pose*

[Fireworks and pyrotechnics in the UK - GOV.UK](#)

Closes 07 October 2026

Regards,

Daniel Wareing | Environmental Sustainability Officer

East Suffolk Council

At the Annual meeting of the Council held on the 20th May 2026 the council made the following decision, confirming the stance taken by the Council with regards to fireworks on Council owned property.

43. To consider a request to hire Elmhurst Park for the hosting of a Diwali festival.

The Council considered an application to hire Elmhurst Park for the hosting of a Diwali festival on Saturday 8th November, which proposed a fireworks display as part of the event.

The Council agreed that Elmhurst Park could be used for the event, but that a fireworks display would not be permitted under any circumstances.

Members are asked to decide on the option to take part in a Fireworks consultation.

Item 9

To receive an update on the greening initiative at Warwick Avenue and to discuss the email proposal from Cllr. Martin Wilks.

The Estates team have advised that the planters have arrived and should be installed by the end of this week (Friday 28th August)



The following email has been received by Cllr. Martin Wilks:

Regarding the 'greening' initiative in Farlingaye along the Warwick Avenue shops frontage.

During the public consultation in July I was privileged to notice a customer in conversation with Yogi pointing out to him the single drainpipe discharging into the ground near to the shop-door entrance. Within minutes, the idea of also installing a water harvesting component to the project entered the enthusiastic conversations. With Yogi, the shopkeeper, in full support, can I propose that the CEEc fund the installation of a 1000 l IBC, to both enable local watering volunteers, and to model by example, the importance of planning & adaptation for our increasingly more challenging future.

A new IBC tank can be purchased online for £234 – see overleaf. These items are difficult to transfer so paying for delivery and installation by a company would be recommended.

Other costs would include the fixings to divert water first into the IBC, and then as an overflow back into the drains, and watering connections.

Home / IBC Containers / New IBCs / 1000 Litre New IBC - 225mm Lid - Plastic Pallet - UN Approved



1000 Litre New IBC - 225mm Lid - Plastic Pallet - UN Approved

SKU WE-210-BA4FOTB6

★★★★★
(4 Reviews)

AVAILABLE OPTIONS (Prices ex. VAT)

IBC Valve Fitting

-- Please Select --

We also recommend...

- ☐  Ebara Best One MA 230V Submersible Water Pump
£198.99 ex. VAT
[More info](#)
- ☐  Steel IBC Stand - Steel
£412.65 ex. VAT
- ☐  DAB Divertron 230V Submersible Pump-Divertron 900A
£441.25 ex. VAT

Show 8 More

£234.50 ex. VAT

£281.40 inc. VAT

Qty 1

Add to Basket

Pay in 3 interest-free payments on purchases from £20-£3,000 with PayPal. Credit option [Learn more](#)

DELIVERY

Lead Time

1-3 working days

Delivery From

£65.00 + VAT

Exclusions apply - [Click here for more details](#)

Home / IBC Containers / IBC Fittings / Miscellaneous IBC Fittings / Flexible IBC Tank Connection Kit



Flexible IBC Tank Connection Kit

SKU IBC-FLEX-KIT-10M

★★★★★
(1 Review)

£43.58 ex. VAT

£52.30 inc. VAT

Qty 1

Add to Basket

DELIVERY

Lead Time

1-2 working days

Delivery From

£6.99 + VAT

Exclusions apply - [Click here for more details](#)

Members are asked to receive an update on the greening initiative at Warwick Avenue and to discuss the email proposal from Cllr. Martin Wilks.

Item 10**To receive a briefing paper from the Estates Manager regarding the IBC & irrigation (Bowls club)**

In discussion with the Woodbridge Bowls, the Estates Manager and Head Gardener have been exploring rainwater capture and irrigation options and requirements in Elmhurst Park.

A report will be provided to the Committee for consideration at the meeting.

Item 11

To receive an update from Paul Martin/ Bee Café CIC about their ongoing work in the town, and to consider additional funding requests.

Members will have noticed the planters installed on Kingston Field adjacent to the play area access footpath – these are fed directly from the IBC's which capture rainwater from the Kingston Pavilion roof thanks to the installation of solar pumps by Paul Martin. The planters are a great additional to the field.

Paul has made the following requests to be considered at this meeting:

Dear Both,

May i request a CEEC mtg agenda item please.

6 to 10 metre osier willow circle, filled with organic weed mat and wild shrubs and flowers. £1000 budget allocation please. Expected spend £600. Target planting October. (Location – Fen Meadow)

Spoke to Robin who said its a good place for willows with masses of spring water.

I would also like to v briefly report on ..

- 1) Kingston Rain Garden.. all working, £300 per repeat planter on request*
- 2) Broomheath Cork Oaks.. all good, some put on new leaves in August.*
- 3) Perennial pack offer ..all good, £25 each for autumn release please.*
- 4) Whats next? Organic local wildflower jumbo plugs £0.50 each. Collaboration with community gardeners.*

Thank you, Paul

Members are asked to receive an update from Paul Martin/ Bee Café CIC about their ongoing work in the town, and to consider additional funding requests.

Item 12

To discuss the costs and delivery of a Tree and Water Butt giveaway.

Cost for a Tree giveaway:

Head Gardener, Jess Dighton suggested that a good provider of native Suffolk trees are the East of England Apples and Orchards Project.

<https://applesandorchards.org.uk/product-category/suffolk/>

These trees are all Maiden to Feather maiden size and are of a semi vigorous root stock.



An example of some of the trees are listed below.



Green Gage
£18.50



Old Blake
£18.50



Lord Stradbroke
£18.50



Lady Henniker
£18.50

Each tree is priced at £18 each and they charge £16 delivery per tree.

Total £34 delivered cost.

Costs for Water Butt giveaway:



Wickes Universal Water Butt Stand

Product code: 189521

Quantity:

Item price: £12.50



FloPlast 68mm Round or 65mm Square Downpipe Water Butt Rain Diverter – Black

Product code: 175636

Quantity:

Item price: £13.75



Wickes Water Butt Tap – 3/4 Inch

Product code: 194488

Quantity:

Item price: £6



Wickes Water Butt Kit – 210L

Product code: 222085

Quantity:

Item price: £39

Order Summary

- Items subtotal: £71.25
 - VAT: £12.71
-
- Delivery: £5.00

Total delivered cost: £76.25 each.

Due to space and time constraints purchasing gift cards and allowing residents to arrange own ordering and delivery would be an effective way of delivering a giveaway.

Previously, Woodbridge Town Council have spoken with Notcutts to hold stock of water butts etc and the Council gave out vouchers to collect from their location. This is a more time-consuming way but could be discussed with Notcutts again.

Members are asked to discuss the costs and delivery of a Tree and Water Butt giveaway.