

Minutes of the meeting of the **Highways and Transport Committee** held at the **Shire Hall** on **Wednesday 10th June 2025** at **7pm**.

Councillors:

Present: Cllrs. Ruth Leach, Geoff Holdcroft, Katharine Turner, Simon Sadler and Mike Sutton.

Absent without apologies: Cllr. Tom Rogerson.

In Attendance: Town Clerk (Mr G E Diaper), Cllrs. Nigel Phipps and Robin Sanders, and no members of the public.

1. Apologies for Absence.

None received.

2 Request for declarations of interest.

No members made any declarations of interests in relation to items on the agenda.

3. Request for dispensations.

There were no requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the minutes of the meeting held 10th June 2026.

The minutes of the Highways and Transport Committee meeting held 10th June 2026 were approved as a true record.

6. To consider if the Committee wish to send a representative to speak at the Suffolk County Council 'Development and Regulation Committee' meeting on 21st July regarding SCC/0170/25SC – A12 between Junctions 58 (Seven Hills) and Woods Lane Roundabout, Woodbridge, Suffolk.

The Committee agreed that Cllr. Sanders would attend the SCC 'Development and Regulation Committee' meeting to present the position of the Council, with support from Cllr. Turner.

7. To receive an update on the position of the Woodbridge Parking Review.

The Committee agreed the following:

- Cllrs. Holdcroft, Phipps, Sadler, Sanders and Turner be appointed to a Working Party to identify roads/ areas in the towns with pressurised on street parking for potential inclusion in permit parking schemes. The remit of the Working Party would include parking for residents and non-residents, the former being the more time critical.
- The Town Clerk to schedule a meeting with the Parking Services Manager at East Suffolk Council, Eamonn Cullinan, for early September.

8. To consider supporting a Woodbridge wide TRO for further double yellow lines and waiting restrictions.

The Committee reaffirmed its support for the investigation of a Woodbridge-wide TRO to enable the installation of new waiting restrictions within the parish. The following roads (not the entire length of each road as listed) are proposed for inclusion at this time:

- Grove Road - waiting restrictions to 1 hour
- Little St John's Street - Double Yellow lines
- Deben Road outside entrance to no 48 - Double yellow lines
- Naverne Meadows and Castle Street junction - double yellow lines to protect entrance
- Lockwood Close - double yellow lines to protect entrance
- Morley Avenue - double yellow lines to protect entrances
- Westholme Close - double yellow lines to protect circle
- Consider a 7.5 tonne weight restriction on town unless making a delivery
- Buttrums Mill carpark and how to optimise the use of the carpark for parents and visitors to the town
- Market Hill in front of the Shire Hall for market days
- Collingwood Road
- Seckford Street (Fen Meadow access gate)
- Warren Hill Road
- Old Barrack Road
- Cherry Tree Road

9. To consider the condition of the drains on the Market Hill.

The Committee agreed that the Town Mayor should write to County Councillor Leach requesting the cleaning and surveying of the drains on the Market Hill by the Highways Authority, with specific focus on the inability of the Council to proceed with any further repair works to the Shire Hall until and we understand the condition of the drains in the area of the building.

10. Closure.

The meeting was closed at 11.46am.

Councillor Turner
Chair