Woodbridge TOWN COUNCIL

To Members of the Highways and Transport Committee

Cllr. Ruth Leach | Cllr. Geoff Holdcroft | Cllr. Simon Sadler | Cllr. Mike Sutton | Cllr. Katharine Turner

You are hereby summoned to **attend the meeting of the Highways and Transport Committee** to be held at the **Shire Hall** on **Wednesday 11th November at 5.30pm.**

Greg Diaper
Town Clerk
6th November 2026

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Woodbridge Town Council vision statement

The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.

We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.

Agenda

1. **Apologies.**

2. **Declarations of Member Interests.**
   To receive any declarations of interest in respect of items on this agenda.

3. **Requests for dispensations.**

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Public question time.**
For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

5. **To agree and approve the minutes of the meeting held 16th September 2026.**

6. **To consider concerns raised by a member of the public in relation to parking on Little St Johns Street.**

7. **To consider the quotation received for the re-painting of the waiting restrictions on Tide Mill Way.**

8. **To consider how to assist with the enforcement of the Market Hill 'Thursday market' parking restrictions.**

9. **To note the failure of the Speed Indicator Device on Ipswich Road and consider how to establish owner in advance of repair.**

10. **To receive updates from County Councillor Leach on the following Highways-related projects.**

11. **Closure.**

Item 6

To consider concerns raised by a member of the public in relation to parking on Little St Johns Street.

The Town Mayor shared with the Chair communication he had had with a resident of St John Street in relation to parking issues, well known to the Committee, on Little Street John Street – that communication is uploaded to SharePoint.

Members are asked to consider concerns raised by a member of the public in relation to parking on Little St Johns Street.

Item 7

To consider the quotation received for the re-painting of the waiting restrictions on Tide Mill Way.

Members will recall that a number of years ago double yellow lines and a disabled bay were painted on the Town Council owned section of Tide Mill Way adjacent to Suffolk Sails – the parking restrictions are unenforceable as they do not have a TRO and are not on the public highway – they are purely a deterrent to try and stop on road parking in the area.

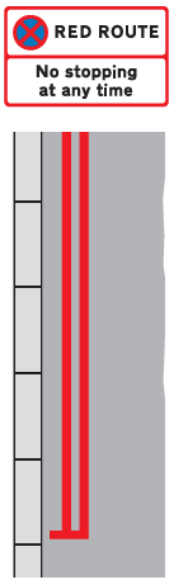
Further to a meeting with the Tide Mill Yacht Harbour, who have raised concerns about their delivery of large vehicles/ vessels being impeded by parking in the bay, a quotation has been sought for the following:

- Removal of the disabled bay and double yellow lines.
- Painting of double red lines the entire length of the Town Council's ownership of the Tide Mill Way (railway crossing to entrance to the harbour).

Page 2 of the 'Highway code road marking' document' states:

'double red line ALWAYS means no stopping at any time'

https://assets.publishing.service.gov.uk/media/560aa6c7ed915d035900001a/the-highway-code-road-markings.pdf



No stopping at any time

This Committee as well as the Amenities Committee have both considered how to try and prevent nuisance parking on Tide Mill Way, especially on the seaward section of the floodgate. The Amenities Committee will reconsider their signage proposals if these new lines are agreed.

Uploaded to SharePoint is a quotation received from the same company who painting the original lines - The quotation also includes for the painting of some hatching at the fire exit to the museum, which would be met from a different budget (apportionment to be established).

Also uploaded to SharePoint are two email conversations in relation to the matter – one internal with some ideas from Cllrs. Phipps and Turner, the other a communication from a local resident.

Members are asked to consider the quotation received for the re-painting of the waiting restrictions on Tide Mill Way.

Item 8

To consider how to assist with the enforcement of the Market Hill 'Thursday market' parking restrictions.

The Committee has in the past considered how to help the Council's market traders deal with issues of parking spaces on the Market Hill being blocked on market days – there is signage installed which states 'No parking on Market Days'. The following was received by all Members from Cllr. Sadler in late October:

We're continuing to have issues every week for our market stall holders being able to park their vans in allocated spaces on Thursday mornings.

For the second week in a row our lovely flower sellers have had to park their big van on the square itself (which looks a bit of a mess), as there were zero spaces free in the supposedly restricted parking adjacent to the square. I think the illegal parkers have become used to no consequences if they do this, and the enforcement signage continues to be vague/inconsequential.

- *From previous meetings I think we'd agreed to request a change of signage so they specifically state Thursdays as market day, and that way traffic wardens are able to better enforce. Do you know if we got anywhere with this?*
- *We'd previously decided against my suggestion of putting remembrance-day-alike temporary signs on the bollards each Wednesday reminding people of restrictions the following day. Even if we don't have staff available to do this every week, then even occasional weeks might re-enforce the message. I wonder if we might revisit (sorry!).*
- *And Greg - I think when we had the traffic restrictions in the square for the Shire Hall scaffolding, we we able to successful ask East Suffolk if they could do a few extra patrols to enforce… do you think we could put some specific requests in for Thursday mornings at Market Hill? A few tickets would go a long way to make this message!*

Can I request this goes onto our agenda for Highways on 11th November please. *Sadly this is a meeting I'll be away for, but happy to take part in any work needed before or after to help this along.*

As Simon is unable to be at this meeting, he has subsequently prepared the following for consideration:

Helping to Enforce Parking Restrictions on Market Days

1. *We have made an official metal WTC branded sign "Market Day: Thursday" and screw it to the post immediately below the legal "No Parking from 6am on Market Days" sign.*

2. *Additionally once or twice a month on a Tuesday we ask Rob to strap 3 x additional "No Parking on Thursday from 6am - Market Day" signs to bollards (in the same way we do for remembrance - below). We could perhaps then ask the market traders to remove these after midday on Thursdays and deliver back to Shire Hall?*
3. *Greg continues to ask East Suffolk for additional parking patrols on Thursday mornings between 6am & 12.*
4. *Ruth perhaps continues to try and get the official sign to also include Thursday? Or would this still be needed?*

The East Suffolk Council parking services manager has been asked about the provision of increased parking patrols on market days – no response has been forthcoming.

Members are asked to consider how to assist with the enforcement of the Market Hill 'Thursday market' parking restrictions.

Item 9

To note the failure of the Speed Indicator Device on Ipswich Road and consider how to establish owner in advance of repair.

Officers were advised by CCllr. Leach that the Speed Indicator Device (SID) on Ipswich Road has stopped working – the Council's Estates Manager has visited the device and there are no company logos or defining marks to determine ownership.

CCllr. Leach has been advised that Suffolk County Council are claiming not to be owners – there is no record on the Town Councils asset register of the Council owning the device, and no accounting record showing any contribution toward it's installation (estimated to be around 2014).

Members are asked to note the failure of the Speed Indicator Device on Ipswich Road and consider how to establish owner in advance of repair.

